

Annual General Meeting of the Trust Board

In Person Meeting at TDET Head Office

6:30pm, Wednesday 24th January 2024

Agenda

Item	Description	Delivery	Owner	Purpose
1	Welcome, introductions and apologies for absence	Verbal	Mark Potter	Information and approval
2	Minutes of meeting held 25 th January 2023	Paper	Mark Potter	Approval
3	Matters arising	Paper	Mark Potter	
4	Appointment of Trustees and succession planning. 4.1 Election Chairman – Mark Potter 4.2 Election Vice Chairman – Mohamed Mavani	Verbal	Clerk to Trust Board	Approval
5	Presentation of Annual Report and review of Strategy	Paper	Scott Hudson	Approval
6	Statement of Accounts	Paper	Adam Stevens	Approval
7	Re-Appointment of Auditors (External and Internal)	Verbal	Adam Stevens	Information
8	AOB (Please notify to Clerk at least 48 hours in advance of the meeting) pxk@tdet.education		Mark Potter	
9	Date of next AGM meeting: TBC January 2025 at 6.30pm		Mark Potter	Information