



Unity of Purpose  
Trust | Diversity | Excellence | Transformation

## Resources Committee

**Online Meeting**  
1300-1600hrs 13<sup>TH</sup> December 2023

### Agenda

Item	Description	Lead	Type	Purpose
1	Apologies and Declaration of Interests	MMA		
2	2022/23 year-end and Statement of Accounts (auditors in attendance): <ul style="list-style-type: none"> <li>Statement of Accounts,</li> <li>Management Letter,</li> <li>Letter of Representation</li> </ul>	ASt/SOv	Paper	Approval
3	Approval of Minutes from Meeting held on 14 Sep 23.	MMA	Papers	Approval
4	Matters Arising from previous Meetings (Not on the agenda): <p>4a. Item 7.1 – Policies on Trustee Portal (SHu).</p> <p>4b. Item 8 – TDA Roof (ASt).</p> <p>4c. Item 10 – Employee Survey full results shared with trustees (ASt)</p>	MMA	Verbal	Approval
5	Financial Update			
	5.1. Period 2 FY2023/24 Monitoring Position including Financial KPIs	ASt/SOv	Paper	Approval
	5.2. Staff Pay Awards update.	ASt	Verbal	Information
	5.3. Capital Spending Update	ASt	Paper	Approval
	5.4. TDA Development Update	ASt	Verbal	Information
	5.5. Internal audit	ASt	Paper	Approval
	5.6. Executive Lead role	SHu	Verbal	Approval
6	Policies Review			
	6.1. Policies reviewed by Exec Group	ASt	Paper	Approval
	6.2. Data Retention Policy			

	6.3. Protection of Children’s Biometric Information Policy 6.4. LGPS Discretions Policy 6.4. Investment Policy 6.5. Charging & Remissions Policy			
7	Estates Update	ASt	Paper	Information
8	Catering update	ASt	Paper	Information
9	Compliance report	ASt	Paper	Information
10	Value for Money analysis	ASt	Paper	Information
11	Risk Register	ASt	Paper	Approval
12	AOB	MMa		
13	Date of Next Meeting – 13 Mar 24 at 1300hrs. (Virtual Meeting)	MMa		

**Note:** The full Trust Board will convene at 1630hrs following this meeting to formally accept and approve the accounts and Trust Report prior to formal submission to ESFA by 31 December 2023.